ANNEX A
Privacy notice for the processing of personal data in the context of calls for applications for admission to PhD courses
Information notice pursuant to and for the purposes of Article 13, Reg. (EU) 2016/679

In compliance with the EU Regulation 2016/679, General Data Protection Regulation ("GDPR"), we are hereby providing you with the necessary information regarding the processing of the personal data you have provided. This information is provided pursuant to Article 13 of the EU Reg. 2016/679.

DATA CONTROLLER, pursuant to Articles 4 and 24 of EU Reg. 2016/679 is LUMSA Libera Università Maria Ss. Assunta, with headquarters in Via della Traspontina, 21 - Rome, in the person of the special attorney. Contact details of the data controller: privacy@lumsa.it

DATA PROTECTION OFFICER (RPD/DPO) - The Society has also appointed a Data Protection Officer (RPD/DPO) pursuant to articles 37 - 39 of EU Reg. 2016/679 whose contact details are as follows: email dpo.lumsa@dpoprofessionalservice.it

TYPE OF DATA PROCESSED
Definitions:

- **'personal data'** *means any information relating to an identified or identifiable natural person ('data subject'); an identifiable natural person is one who can be identified, directly or indirectly, in particular by reference to an identifier such as a name, an identification number, location data, an online identifier or to one or more factors specific to the physical, physiological, genetic, mental, economic, cultural or social identity of that natural person; art. 4, p. 1 GDPR.*
- **'categories of special data'** *personal data revealing racial or ethnic origin, political opinions, religious or philosophical beliefs, or trade union membership, […] genetic data, biometric data for the purpose of uniquely identifying a natural person, data concerning health or data concerning a natural person's sex life or sexual orientation; art. 9, p. 1 GDPR.*
- **'personal data relating to criminal convictions and offences or related security measures'**; *art. 10 GDPR.*

Specifically, for the specific purposes set out below, the following personal data will be collected and processed:

- Personal data: biographical and contact data, identification document, fiscal code, signed Curriculum studiorum et vitae, career and education data, ISEE certification/self-certification.
- Special data related to the presence of any disabilities.

We inform you, pursuant to EU Regulation 2016/679, that the personal data acquired by the Data Controller in compliance with the legislative and contractual provisions in force, will be processed in accordance with the aforementioned legislation and confidentiality obligations.

Data 'Processing' *means any operation or set of operations which is performed on personal data or on sets of personal data, whether or not by automated means, such as collection, recording, organisation, structuring, storage, adaptation or alteration, retrieval, consultation, use, disclosure by transmission, dissemination or otherwise making available, alignment or combination, restriction, erasure or destruction.*

Data subject should be considered to be: an "identified or identifiable natural person" i.e. students who participate in calls for applications for admission to PhD courses.

Purpose of processing	Legal bases	Data retention period	Nature of the provision and refusal
Allow registration, and subsequent participation, in the comparative evaluation procedure by qualifications and colloquium for admission to the PhD competition.	Art. 6(1)(b). Execution of pre-contractual measures related to calls for applications.	Personal data contained in application forms, admission test records and those NOT contained in the student's	The provision of data is necessary for the purpose of assessing the requirements for participation in the selection, under penalty

| | | dossier will be kept for 5 years.

Personal data contained in the student dossier, in rankings, in admission test records, and in decrees related to students and graduates will be kept by LUMSA University for an unlimited time. Art. 1 Ministerial Decree May 30, 2001 (G.U. 175, July 30, 2001) "Identification of essential data on students' careers" and Preservation and Discard Plan by educational institution. | of exclusion from the selection procedures. |
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| Collection of ISEE certification/self-certification data in order to allow the Commission to resolve any equal merit situations. | Art. 6(1)(b). Execution of pre-contractual measures related to calls for applications. | Personal data contained in application forms, admission test records and those NOT contained in the student's dossier will be kept for 5 years.

Personal data contained in the student dossier, in rankings, in admission test records, and in decrees related to students and graduates will be kept by LUMSA University for an unlimited time. Art. 1 Ministerial Decree May 30, 2001 (G.U. 175, July 30, 2001) "Identification of essential data on students' careers" and Preservation and Discard Plan by | The provision of data is optional. If the candidate decides to confer the ISEE certification/self-certification this can be used by the university in case of equal merit.

In case of failure to confer the data, the absence of ISEE certification/self-certification will be considered as higher ISEE. |

		educational institution.	
Guarantee the right to education for individuals with disabilities, so that they can participate in the competition on an effective equal basis with others, pursuant to Article 20 of Law No. 104/92 and Article 16 of Law No. 68/1999. To this purpose, candidates with DSA, must state it when registering for the competition through the appropriate online procedure. Candidates with DSA are invited to contact the person in charge of the procedure (in the Scientific Research Office), who will provide them with further information.	Art. 6 par. 1(c) GDPR - legal obligation Art. 2 Law October 8, 2010, no. 170 regulations on DSA. Law February 5, 1992, no. 104, Framework law for assistance, social integration and the rights of people with disabilities. Art. 9 par. 2(g) GDPR - "processing necessary for reasons of substantial public interest [...]" Art. 2-sexies par. 2 lett. bb) of the Privacy Code relevant public interest in the field of education and training in school, vocational, higher or university.	Any special data contained in enrollment forms, admission test documents, and those that do not go into the student's dossier will be kept for 2 years in case of any access to records or appeals. Special categories of data that flow into the student's dossier will be retained by LUMSA University for an unlimited time. Art. 1 Ministerial Decree May 30, 2001 (G.U. 175, July 30, 2001) "Identification of essential data on students' careers" and Preservation and Discard Plan by educational institution.	The provision of data is mandatory in order for the University to fulfill legal obligations, and to allow interested parties to participate on equal terms (pursuant to Article 20 of Law No. 104/92 and Article 16 of Law No. 68/1999). Failure to provide them will result in exclusion from the selection procedures.

RECIPIENTS OR CATEGORIES OF RECIPIENTS OF DATA
The personal data provided may be communicated to recipients who will treat the data as Processors and as individuals acting under the authority of the Controller and the Processor, in order to comply with the purposes specified above. Precisely, the data may be communicated to recipients belonging to the following categories:
- external subjects who manage / support / assist, even only occasionally, the Data Controller in the administration of the information system and telecommunications networks (including e-mail and university web platforms);
- University facilities for administrative/institutional purposes or for compliance with legislative obligations;
- Members of Examination Boards;
- Certifying administrations when checking statements made for the purposes of DPR 445/2000;
- competent authorities for the fulfilment of legal obligations and/or provisions dictated by public bodies.
The subjects belonging to the above categories act as Data Processors, or operate completely independently as separate Data Controllers. The list of any Processors is constantly updated and available at the headquarters of the Data Controller.

DATA TRANSFER TO A THIRD COUNTRY AND/OR AN INTERNATIONAL ORGANIZATION
Personal data provided will NOT be transferred outside the European Economic Area (EEA) to a third country and/or international organization. You are free to request further information by contacting the data controller at privacy@lumsa.it

RIGHTS OF THE DATA SUBJECTS
You may assert your rights as expressed by the EU Regulation 2016/679 at art. 15 et seq. by contacting the Data Controller by writing to privacy@lumsa.it or to the Data Protection Officer | Data Protection Officer ex art. 38 paragraph 4, by writing to the email address dpo.lumsa@dpoprofessionalservice.it or to the PEC address dpo.lumsa@pec.dpopofessionalservice.it.

In particular, you have the right, at any time, to ask the Data Controller for access to your personal data, their rectification, cancellation and restriction of processing. Where applicable, you have the right to withdraw your consent at any time. Moreover, where applicable, you have the right to object to the processing of your data. You have the right to the portability of your data, in which case the Data Controller will provide you with the personal data concerning you in a structured, commonly used and machine-readable format.

Without prejudice to any other administrative and jurisdictional recourse, if you believe that the processing of data concerning you violates the provisions of EU Reg. 2016/679, pursuant to art. 15 letter f) of the aforementioned EU Reg. 2016/679, you have the right to lodge a complaint to the Data Protection Authority.

MODIFICATION OF THE PRIVACY POLICY
The controller reserves the right to modify, update, add or remove parts of this privacy policy at its own discretion and at any time. In order to facilitate this verification, the policy will contain an indication of the date of updating.

Date of update: June 15, 2022

THE DATA CONTROLLER - STAMP AND SIGNATURE

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