

**PLANNING AND MANAGEMENT OF EDUCATION AND FORMATION
SERVICES**
Specialist Degree Course

Class 56/S Degree
Planning and Management of Education and Formation Services

FACULTY OF EDUCATION SCIENCES



DIRECTOR OF DEGREE COURSE

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REQUIREMENTS FOR ACCESS

- Three year class 18 LUMSA course: direct access without university debits
- Class 18 three-year degree course at another university or any other university degree, even obtained abroad having the same validity: access subject to verification of university debits
- Students with over 32 debits will not be accepted
- Restricted entry
- Students from other universities will be interviewed by the Careers Office which will give its approval, and by the President of the Class or by a delegate.

DEGREE COURSE PROFILE

The specialist degree course in the Planning and Management of Education and Formation Services gives students a broad foundation in the skills needed for the devising, planning, promotion and assessment of programmes regarding professional training or infant communities, out of school education, family, immigration, exclusion and social marginality, equal opportunities, those experiencing difficulties and welfare policies. Furthermore, it supplies thorough knowledge of the management organisation of the principal social and re-education services and the related active policies on work and the reintegration of the emarginated or of those who risk being so; skills in the main computing instruments and internet use are also taught along with the national and regional provisions regulating professional training.

CAREER OPENINGS

- Managerial level and coordination of the educational and training services in public and private structures (Local Health Authorities, Local Authorities, Provinces, Regions, Infant Schools, Education centres, Hospitals, Rest Homes, Cooperatives, care homes, refugee centres, day centres, therapeutic communities)
- Planning, coordination and management of training systems or education services to back professional training
- Quality analysis of the training in companies, public and private bodies, and regional and local authorities

PROFESSIONAL PROFILES

- Manager of education and professional training services

SYLLABUSES

Pedagogical disciplines

- Philosophy of education
- Adult education
- Social pedagogy
- History of pedagogy

- Theories and methods of school planning and assessment
- Multimedia and distance education

Disciplines of psychology, sociology, economics and institutions

- Psychology of school and professional orientation
- Psychology of work and organisations
- Organisation and management of human resources
- Planning and administrative management of social services
- Methodology and techniques of social research
- Two optional European Union languages
- Laboratories, Seminars, Internships

For the complete list of disciplines see www.lumsa.it

THREE-YEAR LUMSA DEGREE COURSES HAVING DIRECT ACCESS (with no debits)

- Class 18 – Education Sciences

DIDACTICS

The fundamental subjects of the degree course are organised in the evening for the benefit of those who work.

The course consists of lectures (theoretical courses), seminars (discussion of specific themes and work groups) and laboratories (experimentation and research, language, computing).

SERVICES

- Financial aid for students allocated by the LUMSA Board of Directors
- “Luigia Tincani” Faculty Library equipped with computers for on-line bibliographical research
- University Computer Centre for Didactics (CIDA) and possibility of ECDL certificate courses (European Computer Driving License)
- University Language Centre (CLA) and possibility of PET courses (Preliminary English Test)
- University Careers Office
- Centre for the University Pastoral Mission
- Didactic Laboratory for self study
- Computing Laboratory
- Assistance for disabled students
- Tutorship: with one-to-one meetings to give help in didactics, learning and training; with e-mails to facilitate practical questions (enrolment, study plans, paper work).
- Office for the Right to Study: gives assistance to students by means of the allocation of services and grants with open competitions financed by the Lazio Region
- Bursar’s Office
- Faculty Careers Office: assists and guides students for the entire duration of their studies with meetings, interviews and additional recreational-cultural activities
- International Relations Office: facilitates and promotes mobility of students in Socrates and Erasmus programmes
- Students’ Office
- Internships Office: the training is monitored by a Faculty lecturer and a supervisor in the place chosen for training.
- Universitas – LUMSA Graduates Association

CENTRE

Faculty of Education Sciences

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CAREERS OFFICE

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