

ADMINISTRATION SCIENCES
Three-year Degree Course

Class 19 Degree
Administration Sciences

FACULTY OF LAW



DIRECTOR OF DEGREE COURSE
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REQUIREMENTS FOR ACCESS

- Secondary school diploma or any equivalent diploma obtained abroad having the same validity.
- Restricted entry
- Candidates, subject to an interview at the Faculty Careers Office, will be accepted until the closed number is reached, according to the order in which the applications are received by the Students' Office

DEGREE COURSE PROFILE

The degree course in Administration Sciences offers students a syllabus aimed at creating professional figures qualified to work in public and private administrations, increasingly oriented towards the culture of service and customer satisfaction. Graduates acquire specific skills for the devising and management of initiatives aimed at the promotion of economic, social and civil development of communities that have been earmarked in the area of the administrations in which they will work.

In order to keep the courses continuously updated with the new demands of the Public Administration, flexible elements have been introduced thus facilitating theoretical-practical lectures by public managers and experts working in the various sectors of intervention.

LUMSA is also involved in the creation of syllabuses aimed at those who already work in the Public Administration, and who can enrol in the "Laureare l'esperienza – Award experience" project.

OBJECTIVES OF THE COURSE

The degree course is designed to teach students about the various problems regarding the cultural profiles of the professions working in the Public Administration, from the point of view of subjects pertaining to business, sociology, economics and law, to have the necessary skills to efficiently enter the labour market. In fact, the new scientific syllabuses with the administrative organisations as their subject, focalise the attention particularly on the extra-judicial profiles which are traditionally ignored during the classical law course or in other faculties

The objective of the course is to create new professional figures to work in the public administration (local or central) and in the multi-faceted world of business, private organisations and the non-profit sector.

For this reason, particular importance is given to the learning of languages, computer skills and new technologies.

CAREER OPENINGS

Central and local Public Administration, public bodies, public institutions in general, companies dealing with public or private collective services, non-profit companies, companies working in different areas of the institutional, social and economic system.

PROFESSIONAL PROFILES

Civil Servant, Public Communicator, Company Manager, City manager, Territorial Security Manager.

SYLLABUSES

1st year

- Political economy
- Public law institutions
- Private law institutions
- Administration sciences
- Sociology of local areas
- Urban social history
- Theology

2nd year

- Computer skills
- International law
- Administrative law institutions
- English language
- Marketing and local area communication
- European security policy
- Psychology of organisations
- Optional activities

3rd year

- Labour Law
- Functions and role of economic institutions
- Organisation management or Models of e-government
- Penal law institutions or Administrative penal law
- Organisation of collective services
- Planning and control
- Sociology of administration
- Final examination

SPECIALIST LUMSA DEGREES HAVING DIRECT ACCESS (with no university debits)

Administration Sciences Syllabus

- Public Administration Sciences (71/S)

DIDACTICS

The course is taught through lectures, seminars, practical exercises and laboratory practicals. A period of professional training is a compulsory part of the syllabus.

SERVICES

- Financial aid for students allocated by the LUMSA Board of Directors
- Faculty Library equipped with computers for on-line bibliographical research
- Computer Centre for University Didactics (CIDA) and possibility of ECDL certificate courses (European Computer Driving License)
- University Language Centre (CLA) and possibility of PET (Preliminary English Test) certificate
- University Careers Office
- Centre for the University Pastoral Mission
- Computing Laboratory
- Masters Degree Office, Postgraduate Courses and School of Specialisation for the Legal Professions
- Assistance for disabled students
- Tutorship: guides and assists students in didactics for the entire duration of their studies
- Office for the Right to Study: gives assistance to students by means of the allocation of services and grants with open competitions financed by the Lazio Region
- Bursar's Office
- Faculty Careers Office: assists and guides students for the entire duration of their studies with meetings, interviews and additional recreational-cultural activities
- International Relations Office: facilitates and promotes mobility of students in EU programmes
- Students' Office
- Traineeship Office
- Universitas – LUMSA Graduates Association

CENTRE

Faculty of Law

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CAREERS OFFICE

Faculty Careers Office

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