

**IN COLLABORATION WITH
The Secret Vatican Archive**

FACULTY OF LAW

Degree Course in Political, Social and International Sciences

**ARCHIVE STUDIES
1ST LEVEL MASTER DEGREE**

Academic Year 2006/2007

II Edition



DIRECTION AND SCIENTIFIC COMMITTEE

Director: **Prof. Andrea Ciampani**

Scientific Committee: **Prof. Giuseppe Dalla Torre, Rev.mo Padre Sergio Pagano, B., Prof. Giuseppe Ignesti.**

PROFESSIONAL PROFILE

Archivist with specific skills and knowledge for the management of public and private archives, in relation to their function in the cultural, social and administrative life of modern society

PROGRAMME

The Master teaches archive-keeping skills by developing the ability to assess and read archive sources; it gives the fundamental notions on the historical, institutional and juridical profile with regard to the production of historical documents; it studies in depth the civil and ecclesiastic regulations in force on archive-keeping

ENTRY REQUIREMENTS

- Graduates with a first degree from a pontifical university
- Graduates with a first university degree, four-year (old system) or three-year (new system), from an Italian university
- Graduates with a degree from a foreign university recognised as being equivalent.

STRUCTURE

- Maximum number of students: 30
- Minimum number of students: 22
- Total number of 1,500 hours in course of which 465
- are divided into lectures, practical exercises, visits to archives, seminars and assessment tests
- Final exams: written paper and oral discussion

LECTURERS

University lecturers in historical and juridical subjects and archivists from the Secret Vatican Archive, the Italian State Archives and from private archives.

SYLLABUS

- Archive- keeping
- Diplomats
- Archive legislation
- History and sources of the Middle Ages
- History and sources of the modern age
- History and sources of contemporary Italy
- Outline of the history of the Roman Curia
- Medieval and modern juridical institutions

- History of public administration
- Canon law
- Ecclesiastic law
- Archives of the central and local Administration of the Italian State
- Archives of public territorial bodies: council, provincial, regional
- Military Archives and Foreign Ministry Archives
- Private and family archives
- Ecclesiastic and religious archives
- Picture "Archives"
- Informatics applied to archives

ADDRESS

LUMSA – Faculty of Law

Via Pompeo Magno, 22 - 00192 Roma

Some practical exercises will be held in the Secret Vatican Archive and in other public and private archives.

DURATION

January 2007 - December 2007

TIMETABLE OF LECTURES

Thursday and Friday afternoon – Saturday morning

ENROLMENT

- Last day for enrolment: 30 November 2006
- Should the enrolment applications be in excess of the number of places available, admission to the Master course will be subject to interview
- The selection interview or acceptance of the application will be communicated by 10 January 2007
- The application for enrolment, together with documentary evidence of qualifications must be sent to the following address:

LUMSA – Segreteria Master e Corsi di Perfezionamento

Via Pompeo Magno, 22 – 00192 Roma

Applications without the documentary evidence of qualifications enclosed will not be taken into consideration.

- The application form will be available as of June 2006 at www.lumsa.it or in the Masters and Specialisation Courses Office

- **Enrolment for the Master is incompatible with other degree courses, Masters, Specialisation Courses, Specialisation Schools and Ph. D. Courses**

ENROLMENT FEES AND PAYMENT

Cost: € 2.900.00

Enrolment: € 400.00 at the time of enrolment

Reimbursable in the case of failure to start/non-admission to Master

I instalment: € 500.00 (by 31.01.2007)

II instalment: € 500.00 (by 31.03.2007)

III instalment: € 500.00 (by 31.05.2007)

IV instalment: € 500.00 (by 31.07.2007)

V instalment: € 500.00 (by 30.09.2007)

Payments can only be made by bank transfer to:

LUMSA - UniCredit PB

Reference: 7485 – ROMA Parioli

Account No. 60005491

ABI 03223 CAB 03202 CIN J

Specifying in the description of payment your name, surname and title of Master.

Copies of the bank receipt of the bank transfers must be taken to the Master and Courses Office.

Once enrolled for the Master, no refund of the instalments already paid is due in the case of renunciation. (The payment of the enrolment fees by instalments is only a concession to students and therefore any renunciation does not exempt them from paying the whole amount of the enrolment fee.)

AWARDS

- 60 University Credits
- Title of 1st level Master in Archive Studies (compulsory attendance not below 70% of lectures)
- The Master gives access to computing courses at the LUMSA for the ECDL License test, subject to a contribution to the expenses.

INFORMATION

LUMSA - Masters and Specialisation Courses Office

Via Pompeo Magno, 22 -00192 Roma

Tel. 06-68422467 Fax 06-68422484

perfezionamento@lumsa.it

www.lumsa.it

For further information:

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